

THE STATE OF TEXAS

COUNTY OF COKE

On this, the 8th day of December, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

Hal Spain	County Judge
Donald Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggoner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Carolla Orcutt, Clerk, when the following proceedings were had, to-wit:

The meeting opened with the pledge to the flag and prayer was offered by Keith Fletcher.

Judge Spain announced the presence of a quorum with all members of the court present.

PUBLIC COMMENT

County Republican Chair Deborah Bailey announced that today is the application deadline for a place on the general primary election ballot, and that all incumbents have filed.

CONSENT AGENDA

Commissioner Chisholm moved to approve the Consent Agenda as presented, which includes the minutes from November 24th, the Extension Report, Sheriff's Report, County Attorney's Report, Pct. 1 Constable Report, Pct. 1 J.P. Report, D.R. Report, and the payment of bills. The motion was seconded by Commissioner Waggoner. Motion carried. See attachments.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE BURN BAN

Commissioner Chisholm moved to reinstate the burn ban. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING REVISIONS IN THE COKE COUNTY PURCHASING AND PROCUREMENT POLICY

Commissioner Chisholm moved to approve the revisions in the Coke County Purchasing and Procurement Policy. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL/DENIAL FOR SALE OF TRUST PROPERTY PARCEL 7119 IN ROBERT LEE.

Commissioner Chisholm moved to approve the sale of Trust Property Parcel 7119 in Robert Lee to Bonnie May Keel Jackson for \$3,333.00. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
BIDS FOR A 2025|2026 FORD F-150 SUPERCREW PICKUP
(POLICE RESPONDER)**

Judge Spain moved to approve a bid from Jim Bass Ford for a 2026 Ford F-150 Supercrew Pickup (Police Responder). The motion was seconded by Commissioner Chisholm. The motion was opposed by Commissioner Robertson. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION ACCEPTING
TOTAL LOSS OFFER OR VEHICLE RETENTION ORDER FROM TAC
CONCERNING DAMAGED 2023 FORD EXPLORER POLICE
INTERCEPTOR**

Commissioner Chisholm moved to accept the total loss offer estimated to be \$27,464.10 concerning damaged 2023 Ford Explorer Police Interceptor. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION
APPROVAL/DENIAL OF A JOINT PRIMARY ELECTION SERVICES
CONTRACT WITH THE COUNTY ELECTIONS OFFICER STATE OF
TEXAS, COUNTY OF COKE**

Commissioner Chisholm moved to approve the Joint Primary Election Services Contract with the County Elections Officer State of Texas, County of Coke. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
BIDS FOR REMOVING OF EXISTING MATERIALS AND CONSTRUCTION
OF A LOW WATER CROSSING ON WILDCAT ROAD**

Judge Spain moved to approve a bid made by Kendall Denton Construction for removal of existing materials and construction of a low water crossing on Wildcat Road. The motion was seconded by Commissioner Webb. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING AN
ORDER PROHIBITING THE SALE AND USE OF "RESTRICTED
FIREWORKS" DURING THE PERIOD OF DECEMBER 20, 2025 THROUGH
JANUARY 1, 2026**

Commissioner Chisholm moved to approve the order prohibiting the sale and use of "restricted fireworks" during the period of December 20, 2025 through January 1, 2026. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION
APPROVAL/DENIAL FOR THE BLANKET BOND FOR THE
TREASURER'S DEPUTIES**

Commissioner Waggoner moved to approve the blanket bond for the Treasurer's Deputies. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION
APPROVAL/DENIAL FOR THE DISTRICT/COUNTY CLERK'S BOND FOR
CAROLLA ORCUTT**

Commissioner Waggoner moved to approve the District/County Clerk's Bond for Carolla Orcutt. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
APPOINTING JUDGE PRO-TEM CALENDAR YEAR 2026**

Commissioner Chisholm moved to approve appointing Donald Robertson Judge Pro-Tem calendar year 2026. The motion was seconded by Commissioner Webb. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
APPROVAL/DENIAL OF A QUOTE FROM ONSOLVE FOR COKE
COUNTY CODE RED**

No action taken.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
ACCEPTING A DONATION FROM DAVID DARNELL TO REPAIR LOW
WATER CROSSING ON OLD HWY RD/ MORROW LOOP IN PRECINCT 2**

Commissioner Chisholm moved to accept a donation from David Darnell to repair low water crossing on Old Hwy Rd/ Morrow Loop in Precinct 2. The motion was seconded by Commissioner Webb. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION
OF THE COKE COUNTY DECLARATION OF LOCAL DISASTER FOR PUBLIC
HEALTH AND SAFETY EMERGENCY**

Commissioner Chisholm moved to approve the extension of the Coke County Declaration of Local Disaster for Public Health and Safety Emergency through December 22nd, 2025. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE
COUNTY**

Commissioner Waggoner moved to approve the extension of the Wildfire Declaration for Coke County through December 22nd, 2025. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
ACCEPTING RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW
HIRES, ETC.**

Commissioner Chisholm moved to accept Felecia Spriggs as a new hire in the Coke County Clerk's Office. The motion was seconded by Commissioner Robertson. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
BUDGET AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

None presented.

REPORTS

Judge Spain reported that Donald Robertson is now on the Coke County Appraisal District Board of Directors. He also reports that Judge Dusek has appointed Tommy LaFon as Criminal Associate Judge and will be introduced at Commissioners' Court on December 22nd.

Commissioner Waggoner reports that an individual has requested a name change on two roads in Edith. Judge Spain discouraged this request with all Commissioner's in agreement.

Judge Spain reported that the 2026 Food Distribution Dates have been released and will be held on the fourth Tuesday of every month.

A discussion was had among the Court regarding the need to remove individuals from ComData who are no longer employed by the County and issue cards to those needing access. Further discussion and approval/denial will be added to the agenda for the upcoming Commissioners Court.

Commissioner Webb reports that road construction will soon be starting up again on US HWY 277, as road crews work to lay asphalt.

Judge Spain adjourned the meeting at 10:19 a.m.

As per HB 2931, Section 4:

I, Carolla Orcutt, County Clerk of Coke County, Texas, do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on December 8th, 2025.

I hereby set my hand and seal to this record, December 15th, 2025.



Carolla Orcutt, County Clerk and
Ex-Officio Clerk of Commissioners' Court



Hal Spain, County Judge

